

Instructions:

Feel free to use or customize this template to help you gain support for participating in the SOAR for Managers program.



SUBJECT: Request to participate in SOAR for Managers program

Dear [Supervisor's Name],

I'm writing to request enrollment in the upcoming SOAR for Managers program. As a manager trying to keep up with today's fast-paced work world, I know I need to level up my leadership skills.

SOAR for Managers sounds like exactly what I need right now. The program focuses on the skills I use every day, and the hands-on, peer-to-peer approach is perfect for learning how to deal with the challenges I face. I'm especially excited about the chance to connect with and learn from other women managers in the program.

I'm confident that SOAR for Managers will help me:

- Boost productivity, balance workloads, and prioritize effectively to deliver higher impact
- Lead with breakthrough skills like adaptability, problem solving, and critical thinking
- Communicate with influence by learning how to give clear feedback, set expectations, and navigate power dynamics

The program is short and focused, so it's a great way to invest in my career without a huge time commitment. This 4-month program includes two 2-hour live virtual meetings per month, totaling 16 hours of learning. Plus, each session is led by a SOAR-certified facilitator, features breakout sessions and includes discussion panels with senior executive women.

I really believe this is a smart investment that will help me support my team and reach our organizational goals. The \$3,250 fee includes a year of SOAR+ membership, which is an excellent value.

You can find more information on [SOAR for Managers here.](#)

Thank you for your consideration and I look forward to hearing from you!

[your name]